

GARDEN STATE DISCOVERY MUSEUM

Employment Application



APPLICANT INFORMATION

Last Name				First				M.I.		Date		
Current Street Address								Apartment/Unit #				
City				State				ZIP				
Permanent Street Address								Apartment/Unit#				
City				State				ZIP				
Phone				E-mail Address								
Date Available				Social Security No.				Desired Salary				
Position Applied for												
Are you currently employed?				If so, may we contact your current employer?								
Are you a citizen of the United States?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If no, are you authorized to work in the U.S.?				YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Have you ever been convicted of a felony?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If yes, explain?							
Have you ever worked for this company?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If yes, when?							
Referred by:												

EDUCATION

High School				Address								
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree			
College				Address								
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree			
Other				Address								
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree			

Areas of special study or research/special skills/activities:

PREVIOUS EMPLOYMENT			
Company		Phone/Email	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone/Email	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone/Email	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

REFERENCES			
<i>Please list three references, not related to you, whom you have known for at least one year.</i>			
Full Name		Years Acquainted	
Email		Phone/Email	
Full Name		Years Acquainted	
Address		Phone/Email	
Full Name		Years Acquainted	
Address		Phone/Email	

MILITARY SERVICE			
Branch		From	To
Rank at Discharge		Type of Discharge	
If other than honorable, explain			

IN CASE OF EMERGENCY			
Name		Phone	

DISCLAIMER AND SIGNATURE	
<p>I certify that my answers are true and complete to the best of my knowledge.</p> <p>If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release, either with or without notice.</p> <p>In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option.</p> <p>I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company.</p>	
Signature	Date

DO NOT WRITE BELOW THIS LINE

STAFF USE ONLY			
Interviewed by:		Date	
Remarks:			
Hired	<input type="checkbox"/> Yes <input type="checkbox"/> No	Position:	Department:
Salary/Wage		Start Date	
Approval			Direct Supervisor
Approval			Executive Director
Approval			Human Resources

Revised 2012

The Garden State Discovery Museum offers employees exciting working a fun, dynamic environment that encourages learning, and growth. It is a place where everyone; even our staff; cultivates imagination, exploration, experimentation, invention and discovery.

We celebrate individuality here at the Museum; therefore, The Garden State Discovery Museum is an equal opportunity employer that values diversity, regardless of race, religion, gender, national origin, sexual orientation or disability. We welcome you to our team!!!